

Branch _____

The Manager,
Emirates Islamic Bank PJSC (Emirates Islamic)

Date	D	D		M	M		Y	Y	Y	Y
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Please provide me/us with the following services and consider this as an authority to debit my/our account for all the related charges where applicable.

Account Title

Customer Number							
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[illegible]

Statement Related Request

Duplicate Statement

☐ Issue a Duplicate Statement of Account for the period From To

Mode of Statement

☐ Change the Statement Frequency ☐ Monthly ☐ Quarterly ☐ Yearly

☐ Subscribe to e-Statement (on registered email address) ☐ Subscribe to Paper Statement ☐ Unsubscribe to E-Statement

☐ Subscribe to SMS Service ☐ Unsubscribe to SMS Service

Hold Mail Request	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Letter Request¹

<input type="checkbox"/>	Account Balance Confirmation	Addressed to:
<input type="checkbox"/>	No Liability/Clearance Certificate	Addressed to:
<input type="checkbox"/>	Liability Certificate	Addressed to:
<input type="checkbox"/>	Reference/Intro/Account/IBAN Confirmation Letter	Addressed to:
<input type="checkbox"/>	Balance Confirmation Letter for Retiree Visa*	Addressed to:
<input type="checkbox"/>	Balance Confirmation Letter for Golden Visa*	Addressed to:
<input type="checkbox"/>	Letter Attestation- MOFA	Addressed to:

*I understand and agree one of the conditions for the Retirement or Golden Visa is that the Fixed Deposit for a period of 3 or 2 years. It cannot be withdrawn prior to maturity date or without an approval from General Directorate of Residency and Foreigners Affairs (GDRFA).
3 years - Retirement Visa / 2 years - Golden Visa.

Debit Card Related Request

<input type="checkbox"/> Issuance of Debit Card	<input type="checkbox"/> New (Not issued earlier)
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☐ Replacement of Debit Card

Reason: _____

Card Number*

							X	X	X	X	X	X						
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[illegible][illegible]

*Please write only first 6 & last 4 digit of your card number. For e.g., 123456XXXXXX1234.

Cheque Book Request**

Number of Cheque Books required _____

[Update Profile](#)

☐ Update details as per attached copy of ☐ Passport ☐ Visa ☐ Emirates ID ☐ Trade License

☐ Update Name as per Passport

Declaration

I/We understand that the requested documents will be ready within two to seven working days from the above date. I/We further understand that my/our account will be debited with the related charges including, but not limited to, an amount charged in respect of any applicable Value Added Tax or any other similar sales tax (VAT) regardless of collection and the document(s) will be destroyed if not collected within two weeks from the above date. I/We agree that the services requested will be governed by the Bank's General Terms and Conditions and the Bank's Schedule of Charges.

Liability letter Requests received before 1:30pm (11:30am on Fridays) will be submitted for processing on the same day and request received after this time will be submitted for processing on the next working day.

*For third party delivery, separate authorisation providing ID details of the authorised recipient to be provided by the customer. Destruction of uncollected Cheque Book(s) through the branch or regular mail/ express courier service shall be in accordance with the Bank's prevailing rules and tariffs. Upon receiving the Cheque Book(s) from the branch or through the mail/courier service, you are requested to count the Cheque leaves immediately to ensure that no Cheque leaf is missing or duplicated in the Cheque Book. Please contact your branch immediately if any Cheque leaf is missing or duplicated in the Cheque Book.

¹Providing offer letter from other bank is not a requirement for issuing the liability letter by the Bank. If the Customer wishes to receive counter offer to stay with Emirates Islamic, he/she can voluntarily provide details of the offer from such other bank.

The simulation report signed by the customer is subject to further change due to the daily profit accruals and any further deferments post the date of simulation report.

Customer's Signature(s)

Customer's Signature(s) (on acknowledgement, if applicable)

Office Use Only

Request Received by				Signature Verified by				Input by				Authorised by													
D	D	M	M	Y	Y	Y	Y	From	D	D	M	M	Y	Y	Y	Y	To	D	D	M	M	Y	Y	Y	Y

Note: Issuance of Liability Letter takes 7 working days.
Transactions are Governed by the Bank's General Terms and Conditions.

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