

DRAFT

TO BE PRINTED ON CONTRACTOR'S LETTER HEAD

To: _____

Date: _____

The Manager

Engineering Dept

Emirates Islamic Bank.

Dear Sir,

Project: Villa (G+1) on Plot No. _____ at _____ Dubai

for Mr. _____

Subject: Performance Guarantee deduction

Reference to above project, since we are not able to submit Bank Guarantee, we request you to deduct Performance Guarantee 10% from our first four running bills.

Thanks & Regards,